



Official Nominating/Election Application 2023

Directions:

1. The Official Nominating/Election Application must be typewritten and completed in its entirety using this electronic application.
2. A picture in jpeg form must be attached upon submission.
3. The Official Nominating/Election Application (including picture attachments) must be electronically submitted by 11:59 p.m. (CST) on **March 19, 2023**. Electronic submissions are automatically sent to sctac.nominating1@gmail.com.
4. Application must be electronically signed including the applicant's Delta membership number which certifies the electronic signature as authentic.
5. Information provided in The Official Nominating/Election Candidate Profile will be available for viewing by all SCTAC financial sorors via restricted web access.
6. Any questions about completing this application should be directed to Brandi Cox, Nominating Committee Chair, at sctac.nominating1@gmail.com.

Name of Institution	Degree/Certificate Issued	Year Issued
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Supplemental Information (if needed)

Delta Profile - Section 1

Local Chapter Involvement/Experience (List event participation, committee involvement, workshops attended, positions held, etc. in SCTAC or previous local chapter.)

Position/Workshop/Committee	Description/Key Contribution	Year(s)
Treasurer	Adhered to responsibilities of the Treasurer in accordance with the Fiscal Officers Manual. Serve as keeper of chapter funds and accounts for all income and expenditures.	2017 - 2021
Custodian	Kept an accurate inventory and record of all Chapter properties. Maintained the central location for all Chapter properties. Provided and Retrieved Chapter properties for all Chapter meeting, events and ceremonies.	2016 - 2017
Chair, Budget and Finance Committee	Ensured the Chapter was operating with the financial resources it needed to provide programs, services to the community and operations. Covering reporting, monitoring, internal controls, accountability, transparency and risk management.	2017 - 2019
Chair, Internal Audit	Audit the chapter's records on a quarterly and annual basis in accordance with the procedures listed in the Internal Audit Manual.	2016 - 2017
Advisor, Epsilon Kappa Chapter Financial Advisory Team	Provide guidance and support to aid in fostering the development of the Chapter from a financial compliance perspective in accordance with the Fiscal Officers Manual.	2019 - 2022
Advisor, Epsilon Kappa Chapter Secondary Advisor	Provide guidance and support to aid in fostering the development of the Chapter. Support the Chapter by being knowledgeable of policies. Intervene in conflicts, when necessary, etc.	2022 - Present
Minerva Circle	Assisted with the Membership Intake Process Served as Jewel Temperance	2017, 2020

Served as Rush Lead - 2017

Position/Workshop/Committee	Description/Key Contribution	Year(s)
Membership Services Delta Dears	Member, support the committee initiatives	2015 - 2022

Position/Workshop/Committee	Description/Key Contribution	Year(s)
Delta GEMS Committee	Member, support monthly committee initiatives Co-Lead: Christmas Event, End of Year Celebration	2014 - 2021

Position/Workshop/Committee	Description/Key Contribution	Year(s)
Physical and Mental Health Committee	Member, support committee initiatives (Health Expo, May Week, etc.) Lead: DREF All of Us Research Journey Mobile Exhibit 2019	2015 - 2022

Supplemental Information (if needed)

Training: 2017 - 2022
Delta Internal Development (DID)
Membership Intake (MIT)
Risk Management Certified

Delta Profile - Section 2

Regional, State, and/or National Involvement/Experience (**List event participation, committee involvement, Conventions and Conferences attended, positions held, etc.**)

Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
National Convention	Registered Attendee	2017, 2019, 2021

Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
Regional Conference	Registered Attendee	2011, 2016, 2018, 2020, 2022

Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
Delta Days at the Nation's Capital	Registered Attendee	2021, 2022

Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
Delta Days at the State	Registered Attendee	2012, 2021

Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
TN State Cluster	Registered Attendee	2015, 2016, 2017, 2018, 2019, 2020, 2023

Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
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Supplemental Information (if needed)

Reason for Seeking Office

State your reason for seeking this office, including your plan/vision for the office and how you will assist in the growth/development of SCTAC in this position. Be sure to include specific skills, talents, and strengths that would make you an asset to SCTAC. (300 words or less)

Your Essay

I am seeking the office of Nominating Chair during the next biennium because I am committed to our Chapter's mission, vision, values, and goals. I am capable of clearly articulating the nominations process to ensure candidates have a comprehensive understanding of the roles and responsibilities of the position they are seeking. Since 2009, I have been a devoted member serving in various leadership roles. If selected to serve this position, my vision is to enhance the existing nominations process framework. As Chair, I will focus on developing a more effective application that would allow candidates to upload their Delta resume. Not only will this save time on the application submission but allow our members to learn more about the candidates. I will communicate with the committee members to ensure we all understand the Chapter's Policies and Procedures, and the Constitution and Bylaws set forth by Delta Sigma Theta Sorority, Incorporated. The committee will ensure each candidate running for office has met the eligibility and qualification requirements. As a member of this Chapter, I have demonstrated the ability to work independently and lead a team with integrity and a working team spirit. If selected, I will continuously work smart and be a valuable asset to SCTAC.

Non-Delta Leadership Experience

List appropriate employment positions, service experience, accolades & recognitions, etc. relative to the

position for which you are applying.

Non-Delta Leadership Experience

Accountant / Auditor with over 23 years on Finance experience in the Paper Industry.

Affiliate Broker

Realtor Associate

Member, Institute of Internal Auditors

Member, National Black MBA Association

Member, Memphis Area Association of Realtors

Member, Northwest MS Association of Realtors

Electronic Signature

Tonya Boyland

Membership

Number

203800

Date

4/2/2023

Including Delta Membership # certifies this electronic signature as authentic.

Your electronic signature indicates that the information provided in this document is true, complete and accurate as of the date electronically signed. If any information changes during the nomination and election process, you must advise the Chair of the Nominating Committee.