



Official Nominating/Election Application 2023

Directions:

1. The Official Nominating/Election Application must be typewritten and completed in its entirety using this electronic application.
2. A picture in jpeg form must be attached upon submission.
3. The Official Nominating/Election Application (including picture attachments) must be electronically submitted by 11:59 p.m. (CST) on **March 19, 2023**. Electronic submissions are automatically sent to sctac.nominating1@gmail.com.
4. Application must be electronically signed including the applicant's Delta membership number which certifies the electronic signature as authentic.
5. Information provided in The Official Nominating/Election Candidate Profile will be available for viewing by all SCTAC financial sorors via restricted web access.
6. Any questions about completing this application should be directed to Brandi Cox, Nominating Committee Chair, at sctac.nominating1@gmail.com.

Name of Institution	Degree/Certificate Issued	Year Issued
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Supplemental Information (if needed)

Delta Profile - Section 1

Local Chapter Involvement/Experience (List event participation, committee involvement, workshops attended, positions held, etc. in SCTAC or previous local chapter.)

Position/Workshop/Committee	Description/Key Contribution	Year(s)
JSC Committee - Lead	Lead for Fidelity. Communicate with Sorors on events happening within the chapter and community. Engage Sorors in bonding activities.	2022 - 2023

Position/Workshop/Committee	Description/Key Contribution	Year(s)
Courtesy Committee - Member	I assist with visiting Soror sign in, passing out visitor and birthday gifts during chapter meeting. I have delivered the Courtesy report in the absence of the Committee chair during chapter meeting. Worked on subcommittees, on events hosted by member services that Courtesy supported, (Movie Night, Reclamation and Retreat and Reclamation).	2020 - 2023

Position/Workshop/Committee	Description/Key Contribution	Year(s)
PMH Committee - Member	I've worked on several subcommittees (Sisterhood month, May week, St. Jude Walk/Run, Founders day, week, and Health expo).	2020 - 2023

Position/Workshop/Committee	Description/Key Contribution	Year(s)
Membership Services Committee - Member	Provide support to Sorors. Make outreach calls to new Sorors. I've worked on several subcommittees (Sisterhood Month, Movie Night, Reclamation and Retreat Sign-in and Reclamation Decoration Team).	2021 - 2023

Position/Workshop/Committee	Description/Key Contribution	Year(s)
Technology Committee - Member	Provide Zoom support for virtual meeting and assist Soror sign-in during chapter meeting,	2021 - 2023

Position/Workshop/Committee	Description/Key Contribution	Year(s)
Delta D.E.A.R.S. Committee - Member	Connect with Dears periodically to keep abreast on their well being. Communicate with them on events happening within the chapter and community. Help with any challenges they have with mobility and technology. Engage in bonding activities (holiday luncheon, Bingo, Delta Dears Showcase and Pajama Jam).	2020 - 2021

Position/Workshop/Committee	Description/Key Contribution	Year(s)
Pearl of Perfection - Volunteer	I assisted with POP workshops and was part of teamDOC.	2022 - 2023

Position/Workshop/Committee	Description/Key Contribution	Year(s)
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Position/Workshop/Committee	Description/Key Contribution	Year(s)
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Supplemental Information (if needed)

Delta Profile - Section 2

Regional, State, and/or National Involvement/Experience (**List event participation, committee involvement, Conventions and Conferences attended, positions held, etc.**)

Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
Regional Convention	I attended the Regional convention in-person as a non-voting delegate.	2022

Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
State Cluster	I attended Tennessee's state cluster held in Murfreesboro, TN in-person. I was new to the chapter and held no position when I attended.	2019

Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
Regional Convention	I attended the Regional convention virtually as a non-voting delegate.	2020

Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
National Convention	I attended the National convention virtually as a non-voting delegate.	2021

Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
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Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
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Regional, State, and/or National	Description/Key Contribution	Year(s)
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Involvement/Experience

Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
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Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
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Regional, State, and/or National Involvement/Experience	Description/Key Contribution	Year(s)
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Supplemental Information (if needed)

Reason for Seeking Office

State your reason for seeking this office, including your plan/vision for the office and how you will assist in the growth/development of SCTAC in this position. Be sure to include specific skills, talents, and strengths that would make you an asset to SCTAC. (300 words or less)

Your Essay

I am quite interested in the position of Assistant Financial Secretary and super excited about learning something new about the chapter. I love to challenge myself and I believe I will learn a lot in this position. I want to develop myself professionally in Delta.

My vision in this position is to be an impactful leader, create a pleasurable atmosphere of learning for others and to grow within the chapter. I want to work with and around people, that I can learn from, and they can learn from me. This position aligns with my skills and interests.

I am an analytical professional who has tackled diverse challenges and delivered strong operational gains. I have excellent interpersonal, writing, and organizational skills. I have an innate ability to relate to diverse personalities. I have a proven talent for both strategic planning and results-oriented execution.

I look forward to working with the Financial Secretary and the leadership team.

Non-Delta Leadership Experience

List appropriate employment positions, service experience, accolades & recognitions, etc. relative to the position for which you are applying.

Non-Delta Leadership Experience

Summerfield MB Church, Memphis, Tennessee

2011 – Present

- Trustee

I work closely with other Trustees, Deacons and the Pastor with the church finances. I receive and document all monetary transactions weekly. I reconcile these transactions weekly. I am the Financial Secretary for the Missionary ministry. I oversee the flow of financial resources. I create monthly and annual reports. I authorize payments, distribute the mail, and process office payroll. I provide secretarial assistance to the Pastor and other ministries as needed and perform a variety of administrative duties.

Orion Federal Credit Union, Memphis, Tennessee

- System Project Analyst 2019 - Present

Work closely with the Director of IT Projects to execute, monitor, and track new & on-deck projects involving the information technology group. Schedule meetings, document decisions, track next steps and assign task. Serves as a liaison between development teams and the internal/external customer or end user. Supports business units to ensure all needs are documented. Provides application support for business units throughout the credit union. Communicate requirements to the development team through the use of documentation materials (project scope form, project proposal, project plan, workflow charts, diagrams and functional requirements document) and other forms of documentation. Coordinates with developers and users to test processes and ensure functionality and user acceptance. Ensure projects are scoped properly, they adhere to high-quality standards, they meet customer expectations and they are delivered timely.

Regions Bank, Memphis, Tennessee

- Business System Analyst 2015 - 2019

Assist with applications testing. Design functional documents, mock ups for potential changes and assist with testing plans for various systems for the Contact Center. Function as a liaison between third party vendors, other lines of business and IT/Technology. Support many business channels within the bank on various projects throughout their cycle. Design page layouts and workflows for back-office application that bankers use to services and perform maintenance for customers. Add associates in different systems so that they can successfully perform their job. Provided technical support to all Contact Center associates. Subject matter expert for Quest, a ticketing system used by several Business Units. Collaborated with a variety of business units, such as Risk/Compliance, Communications, Contact Center, Application Development teams, and E-Business, to execute projects. Worked on the Watson/IBM project by compiling Intent and Utterance documents and performing extensive testing. Assist Contact Center Compliance with document review and internal audit research. Develop and distribute Center wide communications to support business needs as necessary

- Overnight Business System Analyst 2014 - 2015

Assist with applications testing. Design mock ups for potential changes to different systems. Provide overnight agent support to all three Contact Centers. Function as a liaison between other lines of business and IT/Technology. Support many business channels within the bank on various projects throughout their cycle. Assist Workforce Management in managing the queue, updating and sending queue reports in the evening, adjusting associate's schedules, breaks and lunches. Assist Communications with updating SAM and audit research. Assist with adding New Hire associates in different systems so that they are able to successfully perform their job.

- Senior Relationship Banking Associate (Supervisor) 2011 - 2014

Lead and motivate a staff of 15 to 17 telebanking professionals in meeting and exceeding sales performance goals. Manage multiple priorities while driving my team to maintain effective results in a quota driven workplace. Conducted weekly sales and service huddles to provide direction and motivation to associates, reviewed desired behaviors and celebrated our team successes. Follow-through on customer inquiries requests and complaints; promptly place follow-up calls to customers when needed to perform a variety of tasks related to collecting, organizing, and interpreting statistical information. Diplomatically resolve customer complaints and diffuse tension to ensure customer retention. Provide functional and technical support, troubleshooting and diagnosing online and mobile banking issues for Regions customers and employees.

- Relationship Banking Associate 2009 - 2011

Receive and respond to a high volume of incoming calls from Regions internal and external customers in a fast pace environment. Evaluate customer's current relationship and business needs to cross-sell Regions products and services to consumer and small business customers. Foster customer loyalty by ensuring our customers understand and fully utilize the value of our products and services.

Electronic Signature

Tammi Grogan

Membership**Number**

182116

Date

4/2/2023

Including Delta Membership # certifies this electronic signature as authentic.

Your electronic signature indicates that the information provided in this document is true, complete and accurate as of the date electronically signed. If any information changes during the nomination and election process, you must advise the Chair of the Nominating Committee.